

**City of Eureka  
Park Board Minutes  
December 11, 2018**

**Call to order:** The meeting was called to order by Rechten at 7:00 p.m.

**Park Board Members Present:** Bantz, Barklage, Frank, Hannan, Pearce, Rechten, Sax, Siebels, Thomas and Thurman.

Not in attendance: Nickel and Sebourm.

Also in attendance were Director Myers, Alderman Sir and City Administrator Sabo.

**Act on Minutes of November 13, 2018:**

Hannan made a motion that the minutes be accepted. Bantz seconded the motion and they were unanimously approved.

**Guests:** No guests were present.

**Old Business:**

**(A) Programs Report**

The report was included in the meeting packet (see attachment).

**(B) Events Report**

The report was included in the meeting packet (see attachment).

**(C) Recreation Center Update**

Myers stated that the total memberships was 2,066 which was five (5) less than reported at the last meeting and ten (10) less than the highest number of memberships historically. She added that a Customer Appreciation Week would be held the week of January 7th and would include free fitness classes and promotion items.

**(D) Trail Updates**

Myers stated that phase one was complete and the reimbursement had been submitted. She stated that Phase II had begun and she was starting with speaking with residents who are effected by the project. She said that a change was made to the original grant submission to remove the bridge and add a portion of the trail that would travel over Highway 109. She added that she was waiting on the final design for the change from the architect.

Thomas asked if the portion of Phase II that crosses Highway 109 would be over the highway.

Myers stated that the portion would be on street sidewalks.

Myers reminded the Board that the City received a planning grant for the trail that would connect Eureka and Pacific. She stated that a requirement of the planning grant was to hold public input meetings, which will be held on January 22nd and February 20th from 5:00 p.m. - 7:00 p.m. at the Eureka Fire Protection Training Center.

**New Business:**

**(A) Pizza with Santa**

Myers asked for comments regarding the Pizza with Santa event.

Rechtien suggested giving participants a physical ticket that indicates how many people and what day they are attending. She added there was confusion of people coming on the incorrect day and not registering the entire family.

**(B) Tree Lighting**

Myers asked for comments regarding the Tree Lighting Event.

Frank stated that signage on the table indicating that the cookie walk was intended for a certain age group.

Myers stated staff was looking to make changes to the cookie walk portion of the event.

**(C) Volunteer Opportunities**

The volunteer opportunities list was distributed.

**Report on Parks:**

|                                |   |
|--------------------------------|---|
| <b>Berry:</b>                  | It was reported that the park was in acceptable condition.<br>Sax reported a water leak in the restrooms. |
| <b>Bowlby:</b>                 | It was reported that the park was in acceptable condition.  |
| <b>Coffey:</b>                 | It was reported that the park was in acceptable condition.  |
| <b>Drewel:</b>                 | It was reported that the park was in acceptable condition.  |
| <b>Flat Creek Trail</b>        | It was reported that the trail was in acceptable condition.   |
| <b>Forby Road Nature Trail</b> | It was reported that the trail was in acceptable condition.   |
| <b>Frisco</b>                  | It was reported that the park was in acceptable condition.  |
| <b>Hilltop</b>                 | It was reported that the park was in acceptable condition.  |
| <b>Kircher</b>                 | It was reported that the park was in acceptable condition.  |
| <b>Legion</b>                  | It was reported that the park was in acceptable condition.  |
| <b>Lions</b>                   | It was reported that the park was in acceptable condition.  |
| <b>Soetebier</b>               | It was reported that the park was in acceptable condition.  |

**Upcoming Meetings:**

January 8, 2019

February 12, 2019

**Adjournment:**

With no further business to discuss, on a motion by Bantz seconded by Sax and unanimously approved, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

(Original with signature on file)

Kristin Christenson  
Recreation Superintendent