

The meeting was called to order at 7:00 p.m. by Chairman Knapp.

Present at roll call were: Chairman Knapp and members Alderman Sir, Kiefer, Kee, Smith, Siebenman, Austermann and Scheer. Mr. Holloway was absent.  
Also in attendance was City Administrator Craig Sabo.

On motion by Alderman Sir, seconded by Mr. Kiefer and passed with 7 "YES" votes and 1 "ABSTENTION" (cast by member Smith), the Minutes of August 10, 2016 were approved.

**ELECTION OF OFFICERS:**

Election of officers per Section 2-79. The Chairperson and Secretary shall be elected from the citizen members.

On motion by Mr. Scheer, seconded by Mr. Kiefer and unanimously passed, Mr. Knapp was reelected as Chairman for a one (1) year term.

On motion by Alderman Sir, seconded by Mr. Austermann and unanimously passed, Mr. Smith was reelected as Secretary for a one (1) year term.

**GUESTS:**

There were no guests present who wished to address the Commission.

**OLD BUSINESS:**

There was no old business to be discussed.

**NEW BUSINESS:**

A. Consideration of a petition from Brewster Road, LLC, for a subdivision of land of approximately 101 acres located at 501 and 555 Brewster Road, 108 Workman Court and 4900 Six Flags Road to be known as The Arbors of Rockwood (Plat 1).

Speaking on behalf of the petitioner, was Ms. Jennifer Balsley the Project Manager/Land Development with McBride & Son Homes. She stated they were seeking approval for the first plat at The Arbors of Rockwood. She said it would be on approximately one hundred and one (101) acres with one hundred and sixty-six (166) lots.

Mr. Scheer inquired as to the anticipated date of the plat's completion.

Ms. Balsley stated that it would be dependent upon sales. She stated that they have been contacted by hundreds of people inquiring about the development and the anticipated Grand Opening would be October 15, 2016.

Mr. Scheer inquired as to the average size family that would be residing in the homes.

Ms. Balsley stated that as she worked in Land Development she did not have that information, but that she would contact the Marketing Department and request that they provide it to the City.

Mr. Siebenman inquired as to if there would be display homes.

Ms. Balsley stated that there would and the construction will commence as soon as the record plat is approved. She said the plan is to display one (1) of each of the four (4) models being offered.

On motion by Alderman Sir, seconded by Mr. Austermann and unanimously passed by those members in attendance, approval was recommended for a petition from Brewster Road, LLC, for a subdivision of land of approximately 101 acres located at 501 and 555 Brewster Road, 108 Workman Court and 4900 Six Flags Road to be known as The Arbors of Rockwood (Plat 1).

**ADDITIONAL BUSINESS:**

There was no additional business to be discussed.

There being no further matters for discussion, on motion by Alderman Sir, seconded by Mr. Kiefer and unanimously passed, the meeting was adjourned at 7:06 p.m.

**UPCOMING MEETINGS:**

- September 14, 2016
- A. A petition from Glenn Travers, representing Travers AutoPlex and RV, Inc., for an amended Special Use Permit for the inclusion of a 1,000 gallon propane dispensing tank located at 18449 U.S. Highway 66.
- B. A petition from Bob Moore, representing Earthbound Recycling, for an amended Special Use Permit for the erection of a steel canopy located at 25 Truitt Drive.
- C. A petition from John Paul Quick for an amended Special Use Permit to authorize certain commercial activities within the Victorian Gardens facility located at 15 Hilltop Village Center Drive.
- September 28, 2016

Respectfully submitted,

(Original with signature on file)

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Barb Griffin, Acting Secretary