



Eureka Parks and Recreation Department
P.O. Box 125
Eureka, MO 63025-0125
Phone: 636-938-6775 Fax: 636-938-5150
Park Pavilion Reservation Application

RESERVATION DATE: _____

NAME _____

PAVILION: DREWEL PARK KIRCHER #1
(circle one) LIONS PARK KIRCHER #2
 WEST FRISCO LEGION PARK BERRY PARK

ADDRESS _____

APPROXIMATE SIZE OF GROUP: _____

CITY, STATE, ZIP CODE _____

ARRIVE: _____ **DEPART:** _____

PHONE _____

FUNCTION and/or ORGANIZATION: _____

EMAIL ADDRESS _____

RESIDENT RESERVATION FEE: \$25.00
NON-RESIDENT RESERVATION FEE: \$50.00

APPLICATION DATE: _____

Welcome to the City of Eureka Parks. We hope you enjoy your visit with us, and we encourage you to make use of the facilities available in this park and our other City Parks. As the individual obtaining this reservation, you are responsible for the conduct of your group. On weekends and holidays, pavilions must be occupied by noon. If not, this permit is void and the pavilion will be considered open to the general public. This reservation is non-transferable. Please bring it with you to the Park. Please read all of the following park rules and pavilion regulations and sign on the line indicated to ensure your compliance.

- 1) Parks open at 8:00 a.m. (except Kircher Park which opens at 7:00 a.m.). Gates close at dusk.
- 2) Fires are only allowed in barbecue pits.
- 3) All trash, rubbish, and debris must be placed in the proper containers.
- 4) All pets must be on a leash.
- 5) Pet owners are required to dispose of all waste created by their pets.
- 6) Horses shall be allowed only within Kircher Park, subject to conditions imposed by the Board of Alderman in connection with any such activity which may be granted. Horse trailers shall not be allowed in any city park.
- 7) The erection of any structure (tents, booths, posts, etc.) is prohibited unless special permission has been granted and a written permit is posted.
- 8) Glass containers are prohibited in all park areas.
- 9) Bands, DJ's, inflatables and amusement rides are prohibited unless prior approval has been granted.
- 10) Amplified sound that can be heard from a distance greater than fifty (50) feet is prohibited.
- 11) Rollerblading, roller-skating, skateboarding, hockey, bicycling, the use of go-carts or scooters and any other activity which could deface or be destructive to the surface materials or any other components of recreational facilities are not permitted under pavilions, on tennis courts, or near/on playground equipment.
- 12) Golfing is not allowed in any area of the parks.
- 13) Motor vehicles are prohibited from all grassy areas and areas posted for pedestrian/bike use unless prior approval has been granted.
- 14) Pavilions are available for reservation, and any group using a pavilion without a permit must vacate the pavilion if a group that has been permitted arrives.
- 15) No for-profit, business or retail activity will be allowed unless prior approval has been permitted. Public facilities cannot be used for personal profit.
- 16) Registered 501(c)(3), not-for-profit, charitable organizations are allowed to conduct fundraising events, all other groups requesting to conduct a fundraising event must receive prior approval from the Board of Aldermen and will be considered on a case by case basis.
- 17) The \$25.00 reservation fee will apply to all resident not-for profit organizations and individuals and the \$50.00 reservation fee will apply to non-resident not-for-profit organizations and individuals that reserve a pavilion.
- 18) No more than four (4) weekend (Friday - Sunday) days per calendar year may be reserved by any one organization or individual, unless approved by the Board of Aldermen.
- 19) Cancellation of the rental agreement must be submitted no less than two weeks prior to rental date; otherwise, the rental fee will be forfeited.
- 20) Persons violating the provisions of this section shall be punished by a fine not exceeding five hundred dollars (\$500.00) or imprisonment for a period not exceeding six (6) months or by both such fine and imprisonment.

CITY OF EUREKA

TENANT/REPRESENTATIVE

By: _____

By: _____ **(over)**

(sign here)

EUREKA PARKS AND RECREATION DEPARTMENT

HOLD HARMLESS AGREEMENT

PARK PAVILION PERMIT APPLICATION

Park permit applicant, _____ shall protect, indemnify
(your name)
and hold harmless the City of Eureka from any loss, damage, liability and expense for all
injuries to persons or damage to property directly or indirectly arising from the use of
_____ park on the date(s) specified, as listed on the official park permit.
(park name)

If the park permit applicant represents a business or organization with insurance, said
applicant and business or organization agrees to file a certificate of insurance with the
City of Eureka naming the City of Eureka as insured during the period of use listed on the
park permit.

Park permit applicant shall hold the City of Eureka harmless from and shall answer and
defend any action instituted against the City of Eureka for any loss, damage or injury
sustained by any person or property arising from use of _____
(park name)
park on the date(s) specified on the official park permit.

NAME _____

SIGNATURE _____

DATE _____

Please make checks payable to the City of Eureka- Payments in the forms of a check may be sent to the Eureka Parks and Recreation Department, P.O. Box 125, Eureka, MO 63025-0125. Cash payments may be received at the Parks and Recreation office located at the Eureka Community Center- 333 Bald Hill Dr. (Legion Park)