

**City of Eureka
Park Board Minutes
December 14, 2010**

Call to order: The meeting was called to order by Moore at 7:00 p.m.

Park Board Members Present: Gianino, Hoskins, Jarvis, Jennemann, Kaiser, Moore, Pearce, Rechten and Thurman.

Not in Attendance: Chambers.

Also in attendance were Director of Parks and Recreation Rathmann, Aldermen Sir and Berry.

Act on Minutes of November 9, 2010:

Rechten made a motion that the minutes be accepted as written. Kaiser seconded the motion and they were unanimously approved.

Guests: No guests were present.

Old Business:

(A) Programs Report

The report was included in the meeting packet (see attachment).

(B) Events Report

The report was included in the meeting packet (see attachment).

(C) Pizza With Santa Evaluation

Rechten suggested moving the check in table to the other side of the lobby to allow for more room.

Moore stated that about 10% of participants did not show up each night and suggested giving out 10% more tickets to anticipate people not attending the event.

Gianino stated that she heard several positive comments as to the event not being too crowded.

Rathmann asked for thoughts regarding using the kitchen for cookie decorating.

Moore stated that participants seemed to like it.

Rechten stated that the games need to be better next year.

Moore suggested announcing when Santa arrived and have him come a little later than the start of the event.

(D) Berry Park Update

Rathmann informed the Board that grading was currently underway. She added that the sod and plantings would be completed in the spring due to freezing temperatures. Rathmann stated that the playground Request for Proposal would be sent out on the 20th. She added that she would be bringing playground ideas to the January meeting for Board review.

Moore stated that there were 58 trees planted at Berry Park and eight have been purchased through the Tree Dedication Program.

Hoskins asked if work would continue through the winter.

Rathmann stated that work would continue pending the weather.

Hoskins asked the progress of the Forby Road project.

Sir stated that bids are due on January 11, 2011. He added that he hoped the Board of Aldermen would vote on a contract at the February meeting. He stated that the project would cover Forby Road from the bridge to Central Avenue.

Hoskins asked the timeline for the project.

Sir stated that the project would include multiple phases and it would be decided by the contractor as to the order in which sections are completed.

(E) Recreation Center Update

Rathmann informed the Board that Hastings+Chivetta and Jacobs Engineering were the two firms short listed from the RFQ submittals. She added that a Request for Qualifications was being developed to hire an Owners Representative who would act as a liaison between the City and the design team for the project. She added that the Owners Representative would be hired before an architectural firm.

Hoskins asked the reasons why these two firms were selected.

Rathmann stated that the firms were selected based on experience and references.

New Business:

(A) Movie Nights

A list of possible movies was distributed. All were in agreement regarding the movie selections.

(B) Concerts on Central

A list of concert dates was distributed.

(C) Tree City USA

Rathmann informed the Board that the City was currently in the application process to renew the Tree City USA certification. She stated that names, addresses and phone numbers of the Board were included as part of the application.

Financial Report: The revenue for the month was \$6,238.00. The expenditures for the month were \$2,576.46.

Report on Parks:

Bowlby	It was reported that the park was in acceptable condition.
Legion	It was reported that the park was in acceptable condition.
Lions	It was reported that the park was in acceptable condition.
Drewel	It was reported that the park was in acceptable condition.
Kircher	It was reported that the park was in acceptable condition.
Hilltop	It was reported that the park was in acceptable condition.
Forby Road Nature Trail	It was reported that the trail was in acceptable condition.

Upcoming Meetings:

January 11, 2011

February 8, 2011

Adjournment:

With no further business to discuss, on a motion by Rechten, seconded by Kaiser and unanimously approved, the meeting was adjourned at 7:28 p.m.

Respectfully submitted,

(Original with signature on file)

Kristin Christenson
Program Coordinator