

APPLICATION FOR OFF-SITE RESIDENTIAL SUBDIVISION DIRECTIONAL SIGN PERMIT

City of Eureka – Building Department

DATE: _____

PERMIT #: _____

PERMIT FEE: **\$10.00**

REQUIRED:

Applications for permits shall be submitted with two (2) sets of plans depicting the sign facing and sign size along with the location the sign is to be placed. Written authorization from the property owner must accompany each application. An application is required for each sign.

ADDRESS OF SIGN: _____

PROPERTY OWNER: _____

| Name | Address | Phone |
|------|---------|-------|
|------|---------|-------|

SIGN OWNER: _____

| Name | Address | Phone |
|------|---------|-------|
|------|---------|-------|

CONTRACTOR: _____

| Name | Address | Phone |
|------|---------|-------|
|------|---------|-------|

Section 19A-18A. "Off-site Residential Subdivision Directional Sign"

- (a) The primary purpose of an "Off-site Residential Subdivision Directional Sign" is to ease traffic congestion and facilitate the flow of traffic by providing assistance to the public in locating and navigating to a residential subdivision under development within the City, or in close proximity, and such signage is permitted pursuant to the following provisions.
- (b) Off-site Residential Subdivision Directional Signs may be permitted only if they comply with the following criteria and restrictions:
 - (1) Each sign shall require a permit, which shall be valid for one hundred eighty (180) days. Each permit application shall be accompanied by a map depicting the proposed location and by a ten dollar (\$10.00) permit fee. No permit shall be issued until the fee is received by the City. Upon issuance, the permit shall be attached to the sign prior to erection. Any sign erected without a permit shall be subject to immediate removal and prosecution in the Municipal Court.
 - (2) Signs shall be freestanding and shall not exceed four (4) square feet in area, nor be higher than four (4) feet in height.
 - (3) Signs may only contain the following information: the name of the residential subdivision, the name of the builder or developer, a logo or insignia and a directional arrow.
 - (4) Signs shall not be placed or displayed before 4:30 PM on Fridays and shall be completely removed, including the support structures, no later than 6:00 AM on the following Monday unless the Monday is a Federal Holiday in which case the sign must be removed no later than 6:00 PM on that Monday.
 - (5) Signs shall not be placed on private property without the permission of the property owner.
 - (6) Signs shall not be attached to any utility structure, tree, fence or any public or existing private sign.
 - (7) Signs may not be placed within City maintained right-of-way or other right-of-way owned or maintained by any County or the State of Missouri without proper authority.
 - (8) No sign shall be erected within two hundred (200) feet of any other Off-site Residential Subdivision Directional Sign for the same development.
 - (9) No more than eight (8) signs shall be allowed for each residential subdivision under development.
 - (10) Any residential development for which a sign permit may be issued hereunder must be located within the City of Eureka or within one (1) mile of its corporate limits.
 - (11) The applicant for any sign permit hereunder shall remove any sign for which the permit has expired within twenty (24) hours of its expiration.

Signature of Applicant

Approved by:

Building Official

Date

COMMENTS: