

CITY OF EUREKA)
COUNTY OF ST. LOUIS)
STATE OF MISSOURI)

DATE SUBMITTED: _____

FEE: \$200.00

**TO THE BOARD OF ADJUSTMENT
CITY OF EUREKA, MISSOURI
PETITION FOR VARIANCE OF ORDINANCE
(SEC. 23-194)**

Now comes _____ and _____
_____ and state(s) to the Board that he (she) (they) has (have) the following
legal interest in the tract of land located within the legal boundaries of the City of Eureka, Missouri,
described in "A" below:

(Legal Interest) _____

A. Description of Property:

B. State Section(s) of Eureka Municipal Code from which you are seeking relief:

C. State Variance(s) Requested:

D. State Reason(s) for Requested Variance:

SPECIAL NOTES:

1. A \$200.00 non-refundable filing fee required with application.
2. Nine (9) copies of all forms, descriptions, surveys, or plats must be submitted.
3. Pursuant to Section 23-192(a) of the Municipal Code of the City of Eureka, the cost of the court reporter and legal publications shall be taxed against the applicant, who shall pay a deposit in the amount of two hundred dollars (\$200.00) against such cost at the time of the filing of the application.
4. Pursuant to Section 23-192(b) of the Municipal Code of the City of Eureka, any application fees or deposits required by the City in conjunction with any application for action under this section is intended to defray the cost of review, analysis and consideration of same. Such costs may include, but not be limited to, legal or informational publications, signage, legal reviews, engineering and architectural reviews, City Planner reviews, hearings, surveys, studies and any other direct, indirect or third party costs. In the event that such fees are insufficient to cover such total costs for a specific application, the applicant shall deposit with the City such additional sums to cover the entire cost of such review upon request by the City.

- 5. In the event that the City receives an application, petition or other request for any administrative or legislative consideration, and the applicant, petitioner or requestor owes the City any amounts from previous City consideration including any third (3rd) party expenses the City has incurred, the City reserves the right to refuse to give any consideration to such application, petition or request until such time that the City has received payment in full or payment terms acceptable to the City.
- 6. It is the responsibility of the petitioner to insure that the "Public Hearing" sign remains posted for the 15-day period prior to the public hearing. The petitioner must notify City Hall immediately if the sign is removed or becomes damaged.
- 7. Submitted along with the petition should be supporting documentation, such as a plot plan drawn to scale showing structures, lot line dimensions, setback lines and proposed structures, and any other information which you feel is relevant. Nine (9) copies of all supporting documentation are required.
- 8. Following submission of the petition, the hearing date will be set and you will be notified by mail of said date.
- 9. At the public hearing all interested parties may present information concerning the petition.
- 10. Petitioner or his representative must attend Board of Adjustment meetings on dates petition is considered.
- 11. Decisions regarding petitions may be made the night of the public hearing, but are not required. If, in the opinion of the Board of Adjustment, additional time is required to consider the information presented, a determination meeting will be set within a reasonable length of time following the public hearing.

CERTIFICATION BY PETITIONER(S)

I (we) hereby certify that I (we) have a legal interest in the herein above described property and that all information given herein is true and a statement of fact.

Phone No. _____ Signature: _____

Printed Name: _____

Address: _____

NOTARY CERTIFICATION

Subscribed and sworn to before me this _____ day of _____, 20____.

(SEAL)

Notary Public

My Commission expires: _____

Date of Petition Receipt: _____ Received by: _____