

CITY OF EUREKA
SPECIAL EVENT PERMIT APPLICATION

A Special Event shall include any fireworks display, concert, rodeo or similar event which requires the erection of a structure, where parking, traffic, public safety, police or fire protection would be affected, unless otherwise regulated by the City.

Any person, group, organization or other entity who wishes to conduct a Special Event is required to make application for same as stated in Ordinance No. 1290.

For purposes of this application, a permit will only be granted upon submission at least three (3) business days prior to the date the activity is to commence.

All approved permits must be accompanied by a Certificate of Insurance from the permit holder, naming the City of Eureka as an "additional insured party", with minimum limits of \$2,000,000.00.

In instances where the applicant is not the property owner, the application must be accompanied by written authorization from the property owner.

DATE: _____

APPLICANT: _____

ADDRESS OF APPLICANT: _____

HOME PHONE: _____ WORK PHONE: _____

DATE(S) OF EVENT: _____

LOCATION (Site plan must be included showing exact location of structures, displays, etc. associated with the event): _____

TYPE OF ACTIVITIES (In detail, provide attachments if necessary): _____

I, hereby, acknowledge that the authority granted may be suspended or withdrawn if, in the City's opinion, the special event is operated or conducted in a manner inconsistent with any of the representations made on this application or with verbal representations I have made during consideration of the subject application.

Signature of Applicant

Date

Name Printed

Business or Organization Name (if applicable)

OFFICE USE ONLY

Approved By: _____ Date: _____

Comments: _____
